



Colegio de Formación Lingüística

PRACTICAL ENGLISH FOR PROFESSIONALS

LESSON 9 ANSWERS. PRESENTATIONS 2

Structuring	Saying when your audience may ask questions	Introducing topics
<ul style="list-style-type: none"> ● My presentation is split into three key areas. ● Firstly ... Secondly ... Thirdly ... ● To begin with ... After this ... Finally ... 	<ul style="list-style-type: none"> ● There will be time for questions at the end ... ● Please feel free to interrupt me as I go along. 	<ul style="list-style-type: none"> ● I want to look at ... ● I'd like to review ... ● I want to discuss ... ● I'm going to analyse ... ● I want to cover ... ● I'd like to talk about ...
Moving on	Looking back	Adding
<ul style="list-style-type: none"> ● Now let's move on to ... ● I'd like to go on to ... ● This brings me to ... ● I now want to ... 	<ul style="list-style-type: none"> ● Let's look back for a moment ... ● To go back to ... ● As I said before ... 	<ul style="list-style-type: none"> ● In addition ... ● I might add that ... ● Furthermore ... ● Moreover ...

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